

INTER-OFFICE COMMUNICATION



Date August 24, 2026

File 2-TRA

To All Sworn Personnel Attention

From Captain Chad A. Miller, Commander – Office of Investigative Services

Subject Background Investigator Course

The Office of Investigative Services will conduct a four-hour background investigator course on Friday, September 18, 2026, from 8A – 12P at the Academy. This course is open to all current and retired sworn personnel interested in conducting pre-employment background investigations for the Division.

Retirees who wish to attend the course should contact Administrative Professional 3 Rachel Savage at rasavage@dps.ohio.gov to register. Active personnel can register in Ohio Learn by searching for the course title Background Investigator. For questions related to this training please contact Staff Lieutenant Lawrence Firmi at lvfirmi@dps.ohio.gov or at (614) 752-4512.